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To: Shamini Omnes (Chairperson), Wheeler (Vice-Chairperson), Ken Eddie, Elaine Mottram, Susan Dunn, Tara-Erin Gilchrist, Inspector Kenny McGeough, Emily Queen, Martin Robb, Diane Sande, Heather Wilson, Louise Grant, Nicola Johnston, Adam Grant and Lorcan O'Connor.

Town House,  
ABERDEEN 6 March 2019

## LOCAL LICENSING FORUM

The Members of the **LOCAL LICENSING FORUM** are requested to meet in **Committee Room 4 - Town House** on **WEDNESDAY, 13 MARCH 2019 at 2.00 pm.**

FRASER BELL  
CHIEF OFFICER - GOVERNANCE

### BUSINESS

- 1 Minute of Meeting of 31 January 2019 (Pages 3 - 8)
- 2 Matters Arising
- 3 Membership Updates
- 4 Scottish Government Campaign on the Low Risk Alcohol Guidance - Heather Wilson
- 5 Licensing Conference
- 6 Objectives for Local Licensing Forum
- 7 Licensing Board (Board meets on 12 March 2019)

## **INTELLIGENCE (TO INFORM THE WORKING GROUP OF THE LICENSING FORUM)**

### **LICENSING OBJECTIVE 1 : PREVENTING CRIME AND DISORDER**

8.1 Update from Police Scotland

### **LICENSING OBJECTIVE 2 : SECURING PUBLIC SAFETY**

8.2 Update from Licensing Standards Officer

### **LICENSING OBJECTIVE 3 : PREVENTING PUBLIC NUISANCE**

8.3 Update from Unight Representative

### **LICENSING OBJECTIVE 4 : PROTECTING AND IMPROVING PUBLIC HEALTH**

8.4 Update from NHS Grampian and Alcohol and Drugs Partnership

### **LICENSING OBJECTIVE 5 : PROTECTING CHILDREN AND YOUNG PERSONS FROM HARM**

8.5 Update from Children's Services Representative

9 AOCB

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**LOCAL LICENSING FORUM**  
2pm, Wednesday 31 January 2019  
Town House, Aberdeen

Members present: Shamini Omnes (Aberdeen City Health and Social Care Partnership), Heather Wilson (NHS), Nicola Johnston (Aberdeen Inspired), Susan Dunn (C. J. Laing – Spar), Diane Sande (LSO), Tara-Erin Gilchrist (LSO), Martin Rob (On Sales), Gill Flett (Police Scotland), Lorcan O'Connor (Community), Adam Grant (Community).

Also present: Garry Watson (Clerk), Suzanne Thompson, Derek Gardiner

Apologies: Kenneth McGeough, Elaine Mottram, Emily Queen, Sarah Wheeler

	Item	Discussion	Action / Decisions	To be actioned by
1	<b><u>EGM</u></b>	<p>The resignation of Kenneth McGeough as Chairperson was minute previously.</p> <p>The first order of business was to elect a new Chairperson. The Clerk sought nominations for the position of Chairperson.</p> <p>Heather Wilson nominated Shamini Omnes.</p> <p>Susan Dunn seconded the nomination.</p> <p>Shamini Omnes accepted the nomination and there being no further nominations forthcoming, Shamini Omnes was duly appointed to serve as Chairperson and took the chair.</p>	Shamini Omnes appointed as Chairperson.	Garry
2	<b><u>Minute of Meeting of 13 September 2018</u></b>	<p>The Forum had before it the minute of the previous meeting of 13 September 2018.</p> <p>The minute was agreed as a true record.</p> <p>There were no matters arising from the minute.</p>		

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3	<b><u>Membership Updates</u></b>	<p>The Clerk welcomed Lorcan O'Connor from the local community. Mr O'Connor had attended the November meeting, however as that meeting was inquorate his membership was still to be ratified.</p> <p>The Forum endorsed his membership.</p>	Lorcan O'Connor formally recognised as a member of the Forum.	Garry
4	<b><u>Ask For Angela</u></b>	Gill Flett advised the Forum that the campaign had been rolled out across the city and the Police Licensing Teams had been conducting visits. There had been some negative coverage in the press from a reported who tested some venues and found a couple to be wanting, but overall this had served to widen awareness of the campaign even further.	Update noted.	
5	<b><u>Aberdeen City Statement of Licensing Policy</u></b>	<p>Sandy Munro said that the new Statement of Licensing Policy was approved at the November Board and was now published on the website. Gill said that initial concerns about the new policy had so far not materialised, insomuch as only two premises outwith the city and five within had sought to extend their terminal hour in terms of the new policy. Sandy was asked if he could provide a breakdown of the consultation exercise.</p> <p>Shamini asked if there was any way the Forum could be notified about licence applications so that it could promote itself. Sandy said that as this would involve divulging details of individual applications it was something the Council could not do. Gill said that if the Forum was going to obtain that information it would have to come from somewhere else.</p> <p>Lorcan asked about the potential for the local</p>	<p>Provide breakdown of consultation participation.</p> <p>Send Community Toolkit to Lorcan O'Connor.</p>	<p>Sandy Munro</p> <p>Tara Erin Gilchrist</p>

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		Community Council Licensing Officer to be involved. Tara offered to send him the Community Toolkit.		
6	<b><u>Licensing Matters 2019</u></b>	Following the success of the last event, a Licensing matters event is being planned for 2019. Gill said it would be a chance for people with involvement in the licensing industry to discuss the new Statement of Licensing Policy. No date had yet been identified.	Update noted.	
7	<b><u>Licensing Board</u></b>	<p>Sandy advised that the Forum was seeking input from third parties, including the Forum, prior to identifying which dates in 2019 would be subject to a General Extension of licensing hours. Sandy said that although we were already slightly behind with 2019 due to the timing of the publication of the new policy, the plan moving forward was for the Council to publish a list of General Extension dates for the whole year, and this would take place every January from now on.</p> <p>The Forum discussed the issue and it was clear that identifying particular dates was not something that the Forum could achieve due to the polarized nature of the membership, however the Forum did agree to advise the Board on certain matters, namely that the Board should have cognisance of the overall number of general extensions it grants and that the dates selected should have genuine significance. Sandy agreed to pass this advice to the Board.</p>		
8.1	<b><u>Update from Police Scotland: Licensing Objective 1: Preventing Crime</u></b>	Gill advised that, in addition to the Ask for Angela campaign, the Police had also rolled out the 'You're Asking For It' campaign aimed at proxy sales. The next thing in the pipeline was the 'One Punch' campaign, which seeks	Update noted.	

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	<b><u>and Disorder</u></b>	<p>to emphasise to people the impact and consequences of violent behaviour brought about by alcohol.</p> <p>Gill said the that new Statement of Licensing Policy had got national attention and she had been asked to speak about the police management of it at a national conference attended by licensing solicitors and LSO's, amongst others.</p>		
8.2	<b><u>Update from Licensing Standards Officer: Objective 2: Securing Public Safety</u></b>	Tara advised that the LSO had been updating their records, including their contact lists/email addresses etc. She also said that they had conducted 10 visits recently and all 10 were found to be MUP (minimum unit pricing) compliant, which was very encouraging.	The Forum resolved to note the update.	
8.3	<b><u>Update from Unight Representative: Licensing Objective 3: Preventing Public Nuisance</u></b>	Sarah Wheeler advised that defibrillator training continued to be rolled out and that the group was currently focussing on the Statement of Licensing Policy, with ideas around overprovision.	The Forum resolved to note the update.	
8.4	<b><u>Update from NHS Grampian and Alcohol and Drugs Partnership: Licensing Objective 4: Protecting and Improving Public Health</u></b>	<p>Heather distributed some handouts showing data supplied by Miriam Smith. The data referred to children who are on the Register due to alcohol related issues and it would be available on a quarterly basis.</p> <p>Heather said there was a new website available called <a href="http://alcoholchange.org.uk">alcoholchange.org.uk</a> which had 23 fact sheets available on it.</p> <p>Heather also advised that the ADP (Alcohol &amp; Drugs Partnership) were currently working to draft strategy plans which would be aligned to</p>		

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		<p>the LOIP (Local Outcome Improvement Plan).</p> <p>There was a discussion about the recent trend toward low/no alcohol drinks products. Heather said that students were nowadays very aware that negative/drunken behaviour might find its way onto Social Media, where future prospective employers could see it.</p>		
8.5	<p><b><u>Update from Children's Services Representative: Licensing Objective 5: Protecting Children and Young Persons from Harm</u></b></p>	<p>Deferred to next meeting.</p>		
9	<p><b><u>AOCB</u></b></p>	<p>Shamini advised members that the Health and Social Care Partnership was currently in consultation about reducing the number of localities the city was divided into from 4 to 3. Nothing firm was known yet however if it came to fruition there could be repercussions for primary care.</p> <p>Shamini also referred to an email she had received about the Alternative Family Care Team, which dealt with fostering and may be of interest to members. She said she would send it to the Clerk for circulation.</p> <p>Sandy took the opportunity afforded by AOCB to highlight the ongoing issue of Personal Licences in Aberdeen city. He said it had been agreed that if staff did refresher training their Licence would be renewed at the same time. If they were not processed by 31st August</p>	<p>Forward Alternative Family Care Team email to Clerk for circulation.</p>	<p>Shamini</p>

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		they would lose their licence. He said that reminders were going out. 500 were due and so far only 34 applications had been received.		
8	<b><u>Date of Next Meeting</u></b>	The date of the next meeting was confirmed as 13 March 2019.  <b><u>SHAMINI OMNES, Chairperson</u></b>		G Watson

If you require any further information about this minute, please contact Garry Watson, tel. 01224 523057 or email [gawatson@aberdeencity.gov.uk](mailto:gawatson@aberdeencity.gov.uk)